

## Training Follow Up Evaluation

Please respond to this brief follow-up survey pertaining to that class so that we may continue to improve the training programs that we offer. Thank you in advance!

### JOB IMPACT

- Strongly Disagree      Strongly Agree  
1 2 3 4 5 6 7 n/a
1. I have been able to successfully apply the knowledge/skills learned in this class to my job.
2. What percent of your total work time have you spent on tasks that require the knowledge/skills presented in this training? Check only one.  
0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%
3. On a scale of **0%** (not at all) to **100%** (extremely critical), how critical was applying the content of this training to your job success? Check only one.  
0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%
4. What percent of new knowledge and skills learned from this training did you directly apply to your job? Check only one.  
0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%
5. I was able to apply the training to my job within:  
 1 week  
 2-4 weeks  
 5-6 weeks  
 I haven't applied what I learned yet, but I plan to in the future  
 I don't expect to use the knowledge or skills gained
6. If you have NOT been able to successfully apply the knowledge and skills, why not? (check all that apply)  
 content not practical  
 prevented or discouraged from using  
 no opportunity  
 other higher priorities  
 other (please specify) \_\_\_\_\_

### BUSINESS RESULTS

- Strongly Disagree      Strongly Agree  
1 2 3 4 5 6 7 n/a
7. This training has improved my job performance.
8. Given all factors, including this training, estimate how much your job performance related to the course subject matter has improved since the training.  
0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%
9. Based on your response to the prior question, estimate how much of the improvement was a direct result of this training. For example if you feel that half of your improvement was a direct result of the training, enter 50% here.  
0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

### BUSINESS RESULTS (Continued)

10. This training had a significant impact on:(check all that apply)  
 increasing quality  increasing productivity  increasing employee satisfaction  
 decreasing costs  increasing sales  increasing customer satisfaction  
 decreasing cycle time  decreasing risk

### SUPPORT TOOLS

- Strongly Disagree      Strongly Agree  
1 2 3 4 5 6 7 n/a
11. The participant materials (manual, presentation handouts, job aids etc.) have been useful on the job.
12. After training, my manager and I determined how I will use the learning on my job.
13. I was provided adequate resources (time, money, equipment) to successfully apply this training on my job.

### RETURN ON INVESTMENT

- Strongly Disagree      Strongly Agree  
1 2 3 4 5 6 7 n/a
14. This training was a worthwhile investment in my career development.
15. This training was a worthwhile investment for my employer.

### FEEDBACK

16. How can we improve the training to make it more relevant to your job?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

17. If you feel you were successful in applying this learning please provide a few tangible examples of how you applied it.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Thank you for completing our survey.**